

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, June 7, 2005 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gil Albiani, Doug McElroy, and Elliot Mulberg. Directors Gerald Derr and Elaine Wright were excused.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Administrative Services Director Jeff Ramos, and Interim Administrator of Parks and Recreation Sue Wise were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:33 p.m.
2. Dave Armendariz led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The Board, along with Fire Chief Keith Gruenberg recognized Rich Dixon for his rescue efforts of Joe Lopez, a wheel-chair bound man stuck on the railroad tracks at Elk Grove-Florin Road.
2. Mike Retzlaff, on behalf of Elk Grove Babe Ruth Baseball presented the Board with the Northern California State Babe Ruth League Commissioner's Award, acknowledging the District's ongoing support of the league.
3. The Board received and acknowledged letters of appreciation to the staff of the EGCSD, as presented by General Manager Hansen.
4. The Board received a presentation from Deputy Chief Phil Davis and Mapping Technician Nick Gorman on the Fire Department's response performance for 2004.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager - Donna Hansen reported the major focus for staff over the last several weeks have been budgets; as part of the process, a list of capital projects will be forwarded to the Board for consideration. A report on the relocation of the Kid Central Program currently sited at Celebration of Life Church will be forwarded to the Board for consideration. With an event-filled day scheduled for July 23rd to celebrate the District's 20th Anniversary, General Manager Hansen asked for Board's assistance in raising \$20,000 to help off-set costs for the event.
2. Administrative Services Department – Jeff Ramos indicated as reported by General Manager Hansen, staff has been busy preparing the preliminary fiscal year 2005-06 budgets. Staff is also finalizing a master lease agreement to streamline the process to allow cellular companies to rent cell towers at various fire stations. To improve efficiencies and realize future savings, staff is looking into switching carriers and upgrading the Admin Services Department and Fire Administration's phone systems to the WEBCO system, currently utilized by the Parks Department.

To celebrate the completion of the Elk Grove Recreation Center, a ribbon cutting ceremony was held on May 18 by the Montessori School. The summer season officially kicked off with rentals for weddings, graduations, receptions, retirement parties, and numerous CSD co-sponsored events held at District facilities.

3. Parks & Recreation Department – May highlights presented by Recreation Supervisor Kelly Crowder are as follows:

Recreation Division – There is an increase of 101.2% in program and special events participation in May compared to the same time period last year. As part of Community Play Day, the WOOF Advisory Committee held their second annual WOOF Walk and Pet Expo raising close to \$4,000 for their efforts;

Sports Division - The first season of Pee-wee soccer had 228 participants with 20 teams in the 3 to 4-year old division, and had 147 participants with 12 teams in the 5 to 6-year old division. The first season of recreation volleyball proved to be a success, with a summer league starting up in June.

Aquatics Division – spring swim lessons are wrapping up, with 98% of participants rating the program as good to excellent.

Youth Development and Teens – Membership count at the Teen Center is up to 380, with many teens renewing their memberships for the next school year.

Special Events and Support Services –the Jan Rau Community Park and the Lloyd and Berens Park were recently dedicated.

Donations and sponsorships - \$2,590 was received in cash donations, with in-kind service valued at \$1,250 for a total of \$3,840 in contributions for the month.

Maintenance Division – staff completed 187 work orders, planted 41 new trees, replaced irrigation pump motors at the Hill, Zehnder, and Feickert Parks, installed a picnic table and concrete pad at Baker Park, removed shrubbery from the perimeter of Castello Recreation Center to enhance safety; and installed a memorial landscape area with a bench, trash receptacles, and pavers at Bartholomew Park.

Newly hired Landscape Architect Paul Mewton will start on June 15th.

4. Fire Department – In an effort to promote interest and use by outside agencies, Chief Grueneberg presented the video produced by the Fire Department showcasing the Fire Training Facility.

D. COMMUNICATIONS FROM THE PUBLIC

1. Ardie Zahedani, on behalf of the Building Industry Association expressed his concerns on how the transfer of maintenance of city-owned landscaped traffic medians was made. As this is a significant issue to the development community Mr. Zahedani indicated he hopes that any transfers made is done in a responsible and transparent manner, with all stake holders involved. Although the BIA does not have a position as to who should be maintaining the medians, they do feel the funding collected should be coupled with the responsibility given.
2. Dave Armendariz questioned the process of how the decision came about with regards to the transfer of maintenance of city-owned landscaped traffic medians. He encouraged the Board to revisit the issue so that public input and a proper study of the matter can be done before any final decision is made.

3. Dannetta Garcia stated she was present at the May 11, 2005 meeting when the City Council adopted an Ordinance to accept responsibility for the operation and maintenance of all City-owned landscape traffic medians. As a result of the Ordinance, the CSD will relinquish services provided effective July 1, 2005. She applauded the District for extending their services thru July 1 in an effort to ease the City's transition in assuming the responsibility, as well as the offer to continue services by contract if the City so desired. Ms. Garcia stated it was the City Council that failed to educate its citizens and explain what impacts it has when they adopted the Ordinance taking complete responsibility of all City-owned medians.
4. David Spottiswood speaking on behalf of Louie Pappas and Pappas Gateway indicated he supported the views expressed by the BIA spokesman. He hopes the matter can be resolved soon between the City and the CSD and that medians will continue to be maintained in a first class fashion. Mr. Spottiswood also stated that funds that have been used historically to pay for that maintenance should continue to be used for that purpose, regardless of which agency ends up actually doing the maintenance.
5. Joe Ming with East Elk Grove.Org, a new service promoting residents and businesses in Elk Grove asked for the District's assistance in outreach to the community to promote the summer concert hosted by his organization.

E. CONSENT CALENDAR

1. The Board approved the May 17, 2005 Special Board meeting minutes. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
2. The Board approved an amendment to the communications site lease with Pacific Bell Wireless at Fire Station 72. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
3. The Board authorized the General Manager to upgrade the Sonitrol surveillance system at the Barbara Wackford Community and Aquatic Complex and to install new surveillance systems at the CSD Administration Center and Fire Administration offices for an amount not to exceed \$25,000. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
4. The Board authorized the Fire Department to proceed with the lease purchase of a 2005 Braun Northwest Type III modular ambulance as previously approved in the Fiscal Year 2004-05 budget, and authorized the General Manager to enter into a municipal lease agreement and to sign all the necessary documents. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
5. The Board ratified Resolution No. 2005-69, honoring Lloyd and Barbara Berens for their contributions to the Elk Grove community. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
6. The Board ratified Resolution No. 2005-75, commending Chief Michael Ridley for his ten years of service to the Elk Grove CSD Fire Department. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
7. The Board approved Deed Resolution Nos. 2005-76 through 2005-78, accepting parkland deeds and easements for landscape maintenance and recreation. Staff was directed to develop a policy with regards to the acceptance of landscape corridor deeds for commercial properties before maintenance commitments are made. McElroy-Albiani, Mulberg – unanimous; Derr, Wright – unanimous.
8. The Board approved Resolution No. 2005-79, in honor of the Bradford family for their contributions to the Elk Grove community. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
9. The Board approved Resolution No. 2005-80, in honor of the Keema family for their contributions to the Elk Grove community. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.
10. The Board approved Resolution No. 2005-81, adjusting the dry period financing and capital improvement reserves within the District Wide Landscape & Lighting Assessment District for Fiscal Year 2004-05. Albiani-McElroy-Mulberg – yes; Derr, Wright – absent.

F. ADVERTISED PUBLIC HEARINGS

- I. None

G. PUBLIC HEARINGS

- I. None

H. STAFF REPORTS

- I. The Board received testimony from participants and families of the Elk Grove Junior Thundering Herd Football (EGJTH) with regards to practice field options. After some discussion, the Board approved the following items as approved by EGYSA and recommended by staff:
 - a) Elk Grove Junior Thundering Herd (EGJTH) would use the Gray Diamond and immediate vicinity around the field (light permitting) this year and continue until the opening of the Hal Bartholomew Sports Park. The use would begin in mid-September on Tuesdays, Wednesdays, and Thursdays from 6:00 to 8:00 p.m. Prior to that time, the EGJTH would use the Kerr site as natural light would be adequate to cover practice times. The EGJTH agrees to rotate age groups around the site to avoid spot overuse.
 - b) EGJTH agrees to adhere to field closures due to rainy/soggy-field days when there's the most potential for damage to the field and will secure indoor facilities as an alternative;
 - c) Post-season annually, the EGJTH agrees to renovate (labor and materials, contracting as necessary) the turf to pre-season conditions. EGJTH agrees the renovation will be coordinated with EGCSO maintenance staff and meet EGCSO standards. The renovation will be completed in a timely manner to allow for the use by the Elk Grove Girls' Softball League on March 1;
 - d) If the EGJTH fails to adhere to this agreement, EGCSO staff shall review the agreement and provide a recommendation to the EGCSO Board of Directors.

McElroy-Albani, Mulberg – yes; Derr, Wright – absent.

The Board adjourned for a 10-minute break.

- I. The Board received a presentation on the FY 2005-06 Administrative Services Department Preliminary Budget highlighting reorganization and redistribution of duties for better staff utilization. The Board asked that the organizational chart be revised to reflect the changes; develop a plan on how to increase bookings at District facilities; and provide a cost summary of proposed projects by facility.
2. The Board received a presentation of the FY 2005-06 Fire Department Preliminary Budget which included organizational structural changes, new staffing, and implementation of new programs and projects.

I. BOARD OF DIRECTORS BUSINESS

- I. None

J. COMMUNICATIONS FROM THE PUBLIC

- I. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director McElroy asked that retired Fire Chief Mark Meaker's name be submitted in the naming of Fire Station 78.
2. Director McElroy reiterated his earlier request that staff establish a policy with regards to District acquisition and commitment for maintenance of landscape corridors for commercial properties.
3. Director Albani asked that request of information from individual Board members be disseminated to the whole Board, along with time allocated by staff to comply with said request.
4. President Mulberg asked a Committee meeting be scheduled for review and update of the District's Master Plan.

L. ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to an Executive Session at 10:00 p.m.

M. EXECUTIVE SESSION

A closed Executive Session was opened at 10:05 p.m. to discuss the following item:

- I. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9 (a)
Elk Grove Community Services District vs. City of Elk Grove
Sacramento Superior Court Case No. 05A200612

N. REOPEN REGULAR MEETING

President Mulberg reopened the regular meeting at 10:45 p.m. and indicated there was nothing to report out of Executive Session.

O. ADJOURNMENT

With no further business, the Board meeting was adjourned at 10:46 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board